

# **Environment and Tech Services Overview & Scrutiny Panel meeting – Quarter Two**

## **November 2022**

### **Service Overview**

Environment and Technical Services is responsible for delivery of the following services:

- Delivery of Harts climate change action plan.
- Management of Harts countryside sites.
- Management of Harts trees and implementation and enforcement of tree preservation orders.
- Management and enforcement of Harts car parks.
- Implementation, management and enforcement of parking restrictions on the public highway on behalf of Hampshire County Council.
- Maintenance of Harts drainage assets and delivery of Environment Agency funded flood alleviation schemes.

The following services which are reported through Environment and Technical Services are delivered as part of a shared service by a neighbouring authority:

- CCTV – Delivered by Rushmoor (due to transfer to Runnymede BC in April 2021)
- Street Cleaning and Grounds Maintenance – Delivered by Basingstoke and Deane
- Litter and Dog Fouling Enforcement – Delivered by East Hampshire

### **Resourcing**

The service is delivered by 28.5 FTEs working across the following four service areas:

### **Corporate Plan Priorities**

The four strategic priorities set out in the Hart Corporate Plan are:

- A Thriving Local Economy
- A Clean, Green and Safe Environment
- Healthy Communities and People
- An Efficient and Effective Council

### Senior Leadership Restructure

The Environment and Technical Service has been dissolved and teams have moved to the following areas:

- Parking transferring to Communities Directorate.
- Countryside transferring to Communities Directorate.
- CCTV transferring to Communities Directorate.
- Infrastructure transferring to Place Directorate.
- Property transferring to Corporate Directorate.

### 1.0 - Performance against Service Plan.

Rows struck through have moved to either Place or Corporate. Remaining actions are colour coded - red, amber, green.

	Service Priority	Link to corporate plan	Expected Outcomes	Original completion date Revised dates as at shown in red txt	Update Q2
1	<del>Co-ordination of Harts climate change action plan.</del>	<del>Improve energy efficiency Promote a clean environment</del>	<del>Facilitate member and officer working group meetings and provide update reports to Cabinet.</del>	<del>Ongoing -</del>	<del>Regular Climate Change Working Group meetings have been held to review progress with delivery of Climate Change Action Plan.</del>

2	Implementation of Tier 2 savings.	An Efficient and Effective Council	Delivery of agreed Tier 2 savings	June 22	2022/23 savings target to be achieved as a result of general revenue underspend on the revenue budget. Future years savings target to be realised through efficiencies on the Runnymede CCTV contract.
3	Consideration and Implementation of Tier 3 savings.	An Efficient and Effective Council	Delivery of agreed Tier 3 savings	<del>March 23</del> Jan 23	To be considered as part of 23/24 budget process.
4	Development of Hart website.	An Efficient and Effective Council	Improved access to services.	Dec 22	Being progressed in accordance with agreed project plan.
5	Identify biodiversity and climate change offsetting opportunities.	Protect and enhance biodiversity.	Biodiversity Net Gain and Carbon offsetting action plan to be agreed.	Jan 23	Hart has been successful in getting a £100k grant to deliver "Phase 2" of the biodiversity offsetting model. Initial meetings have been held with the partners and a proposal has been taken to project board
			Survey of HDC land and assets and identify biodiversity, climate offset opportunities.	<del>Aug 22</del> Nov 22	Phase 1 tender accepted, and site assessment phase commenced.
			Identify opportunities for "No Mow May", reduced grass cutting and increased biodiversity.	Dec 22 Complete	A grass cutting strategy has been prepared and agreed with the Portfolio Holder. Currently this is limited to opportunities on HDC

6			Identification of pilot project for tree planting.	Oct 22 Complete	Potential site identified in Hook. Design and funding to be identified in 23/24 budget setting process. Implementation to be identified in 23/24 service plan.
			Completion of tree strategy and costing for public tree planting scheme.	March 23	Funding identified in the 22/23 climate change budget to procure consultants to produce tree strategy. Work to commence on seeking tenders.
			Identify suitable land/sites and funding for tree planting to offset carbon emissions.	Jan 23 March 23	To be incorporated within the tree strategy.
	Reduce Operational Carbon Emissions	Improve energy efficiency	<del>Instal electric vehicle (EV) charging points at Civic Offices.</del>	July 22 March 23	<del>Proposals for installation of EV charging points at Civic offices to be considered in conjunction with review of fleet vehicles.</del>
			Complete review of all fleet vehicles to transition to zero emission vehicles	May 22	Review complete – Proposal for procurement of vehicles to be taken to October Project board. Top up funding identified in 22/23 climate change budget.
		Promote a clean environment	<del>Install Solar PV on Civic Offices.</del>	July 22 Oct 22	<del>Provisional start date for installation of solar panels confirmed for week commencing 19-26 September.</del>

7	Reduce District-wide Emissions	Improve energy efficiency Promote a clean environment	Update the Climate Change Action Plan to incorporate the recommendations arising from the Carbon Pathway report	Oct 22 <del>Dec 22</del>	Endorsement of Carbon Pathway report to be considered at October Cabinet. Updating of climate change action plan to be completed by December.
			Install electric vehicle (EV) charging points in Hart car parks.	Aug 22 <del>March 23</del>	Tender accepted, detailed feasibility study to be undertaken and project plan agreed. Climate Change working group to monitor progress
			<del>Update the Climate Change Action Plan to incorporate the recommendations arising from the Carbon Pathway report.</del>	Oct 22 <del>Dec 22</del>	<del>Endorsement of Carbon Pathway report to be considered at October Cabinet. Updating of climate change action plan to be completed by December.</del>
			Delivery of the climate emergency communication plan for 22/23.	March 23	Climate Change Communications Plan being progressed by Communications and Engagement Officer.
8	Climate change adaptation plan.	Improve energy efficiency	Agreed approach for the development of a Climate change	Jan 23 <del>TBA</del>	Approach to be agreed once climate change action plan has been updated.

		Promote a clean environment	adaptation plan to be approved by Cabinet.		
9	Storm response plan	Support our town and village centres	Develop effective storm response plan for Hart using lessons learnt from Storm Eunice	Sept 22 Oct 22	Draft being compiled, programmed for completion by end Oct.
10	Green Grid Strategy	A Clean, Green and Safe Environment.	Production of Local Walking and Cycling Strategy.	March 23 Sept 23	Sustrans appointed and induction meeting scheduled for 20 September.
			Produce Signage Strategy for the Green Grid.	Sept 22	Green Grid Signage Strategy currently being implemented
11	Delivery of Hart Green Grid East	Enhance access to open space and recreation facilities.	Agree programme for delivery of Green Grid East Link to Hartland Park / Rushmoor.	Sept 22 Dec 22	Havant Borough Council engaged by HCC to develop: feasibility designs for A3013 Cove Road crossing; Southwood Lane, cattle grid bypass improvements; pavement and drainage improvements.
		Work with partners to keep Hart healthy and active			Working with HCC and St Edwards on provision of temporary crossing of Bramshot Lane.

12	Delivery of Fleet Pond Green Corridor.	Enhance access to open space and recreation facilities. - Protect and enhance biodiversity.	Works to be completed on Hart owned land.	Sept 22. <del>July 22</del> -	Works complete and open to public from 15 July 2022
13	Delivery of Ecological Feasibility Study at Fleet Pond	Enhance access to open space and recreation facilities  Protect and enhance biodiversity	Phase 1 – Complete scoping works.  Recommendations from feasibility study to be considered by Cabinet	Sept 22 <del>Complete</del>	We have tendered for the last studies for Phase 1. However, these may not all be completed this year due to the seasonal nature of these studies.
				Dec 22 <del>Feb 22</del>	Recommendation can be prepared once the green corridor has been reconciled. We hope this will be in time to present in the December Cabinet
14	Delivery of agreed works at Edenbrook Country Park	Enhance access to open space and recreation facilities  Work with partners to keep Hart healthy and active	Review and agree programme for delivery of works.	March 23	Currently on hold pending review of SANG funding and completion of water main installation works. Works to be programmed once funding confirmed.

					Moulsham Lane; Site is still not complete and unlikely to be until next year, at which point there will be a years maintenance so not likely to come to us until 24/25 at the earliest.
15	SANG adoptions	Enhance access to open space and recreation facilities	<p>Progress adoptions at the following sites:</p> <ul style="list-style-type: none"> <li>• Moulsham Lane</li> <li>• Poulters Meadow</li> <li>• Hawley Park Farm</li> <li>• Edenbrook extension (Grove Farm)</li> </ul>	March 23	<p>Albany Park / Poulters Meadows - Planning application amendment received yesterday to change the position of the SANG car park. If permitted it will be spring before it's all good enough to enter the 1 years maintenance period. So 24/25 still looking likely</p> <p>Hawley Park Farm - Pending a few Planning technicalities being overcome relating to permissions and the differing 106s for the site, and trees that died this summer being replaced, we should still be able to take this on 23/24</p> <p>Edenbrook (Grove Farm extension) is near to completion with some small snagging items outstanding. The path connecting both sites is complete, so the site is a fully functioning SANGS.</p>
16	Let contract for refreshment concessions at Bramshot Farm and Edenbrook Country Parks.	Protect and enhance biodiversity Enhance access to open space and	Concessions to be operational.	Sept 22	Following tender evaluation it has been decided that project will need to be rescoped and evaluated. To be discussed at SLT.



		recreation facilities			
17	CCTV cameras to be transferred to Runnymede BC.	Support our town and village centres	Transfer complete.	Aug 22 <del>Oct 22</del> Dec 22	Virgin Media cable connection between Hart and Runnymede has been completed at. Minor contractual issue also to be resolved. Yet to agree formal handover date with Runnymede.
18	<del>Delivery of the 22/23 traffic management programme.</del>	<del>Support our town and village centres - Support the local economy -</del>	<del>Delivery of the traffic management programme for 22/23.</del>	<del>Jan 23 -</del>	<del>On track</del>
19	Car Park Maintenance.	Support our town and village centres  Support the local economy  Promote a clean environment	Obtain quotes for production of car park condition survey and maintenance plan.  Cabinet approval to be sought to allocate funding in 23/24 budget for works identified in the maintenance plan.	<del>Nov 22</del> Dec 22	Havant Borough Council are to complete car park condition surveys on the two car parks most needed as a priority. Wider condition survey will be undertaken after that and maintenance plans will be created accordingly.
20	Delivery of approved	Support our	Provision of Property	March 23	<del>Draft legal agreements completed.</del>

	flood alleviation schemes.	town and village centres - Support the local economy -	Level Flood Protection on third party property Kingsway, Blackwater, and Phoenix Green, Hartley Wintney  Provision of Natural Flood Risk Management Measures on third party land - Hartley Wintney, and Mill Corner		Stakeholder engagement being developed.
21	Water environment asset management plan	Support our town and village centres - Support the local economy - Promote a clean environment	Complete an asset management plan and improvement/renewal programme of works for Harts water assets.	March 23  October 22  TBA	Tender being developed using Environment Agency Framework.  Has not been progressed due to other priorities. Revised programme for delivery to be agreed.
22	HCC highway agencies for TM and Civil Parking Enforcement.	Corporate	Complete transfer of agencies for on street parking enforcement and traffic management back to HCC.	March 23 -	Project plan agreed and being monitored through monthly meetings with HCC.

**2.0 - Service risk register**

A detailed service risk assessment has been completed and is reviewed at a minimum quarterly. This helps inform the Hart District Council Corporate Risk Register which is reported to Overview & Scrutiny Committee on a quarterly basis. *There are currently no mitigated service risks with a score of 9 or above in the Environment and Technical services risk register, however the headings for the top 3 mitigated risks are provided below.*

- **Risk** - Single point of expertise in key posts  
**Potential impact** - Inability to deliver some services due to staff absence or vacancies.
- **Risk** - Transfer of CCTV service to Runnymede Borough Council delayed past 01/10/2022  
**Potential impact** - Service continues to be delivered by Rushmoor, delay in delivery of forecast savings.
- **Risk** - Termination of highway agencies for traffic management and on street parking enforcement  
**Potential impact** - Loss of control of on-street parking policy and management - Loss of control to support local events i.e. Fleet Half Marathon with TTROs - Loss of ability to support local residents with traffic management issues

### 3.0 - Performance indicators and targets

KPI	Description	Annual Target	Q1	Q2	Q3	Q4
ET03	Number of Green Flags held	3	3	3		
ET04	Number of service requests for Street Cleaning.	1200	200 justified 63 unjustified	221 Justified 43 unjustified		
ET05	Number of service requests for Grounds Maintenance.	600	23 justified 50 unjustified	17 Justified 47 unjustified		
ET10	Carbon footprint for Council operations-	1700	Data compiled annually – outturn for 20/21 = 1088.96 t/CO <sub>2</sub> e, data for 21/22 is not yet available.			

		<i>t/CO2e (19/20 outturn</i>				
ET11	Number of hours of CCTV camera downtime per month	10 days	68 days	Awaiting data		
ET12	Average number of man days of litter enforcement work carried out per month.	16	2.3 days per month	8 day per month		

**(\*) Breakdown of Q1 service requests for Street Cleaning**

- Fly tip removal requests – total = 167 justified 27 unjustified
- Litterbin empty – total = 2 Justified 6 unjustified
- Sweeping request – total = 4 Justified 4 unjustified
- Litter – total = 3 justified 5 unjustified
- Dead animal removal – 38 justified 1 unjustified
- Leafing – total = 0

**(\*\*) Breakdown of Q1 service requests for Grounds Maintenance**

- Weed treatment = 0
- Prune vegetation = 13 justified 40 unjustified
- Grass = 4 justified 7 unjustified
- Information for Officer = 0
- Watercourse = 0